



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		File No.:	Item Type:		1 st Reading	2 nd Reading	
9/25/2024		24-364		<input checked="" type="checkbox"/> Resolution	Ordinance Reading	N/A	N/A
				<input type="checkbox"/> Ordinance	Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/> Other	Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
					Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):		Funding Source:	Project Number:		
\$67,200		Various Accounts		Various Accounts	N/A		
Contract/P.O. Required		RFP/RFQ/Bid Number:		Sponsor Name:	Department:		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Omnia Partners Contract # 22-07 Cleaning Supplies, Equipment and Custodial Related Services and Solutions		Andrea Lues, Procurement Director	Procurement		
		HD Supply Facilities Maintenance LTD					
Strategic Plan Focus Areas:							
<input checked="" type="checkbox"/> Fiscal Stability	<input checked="" type="checkbox"/> Resident Services	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Infrastructure & Mobility	<input type="checkbox"/> Economic Development & Affordable Housing			
Implementation Timeline:							
Estimated Start Date: 10/1/2024 Estimated End Date: 9/30/2025							

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING UTILIZATION OF THE AGREEMENT WITH HD SUPPLY FACILITIES MAINTENANCE LTD RFP 22-07 CUSTODIAL SUPPLIES THROUGH OMNIA PARTNERS COOPERATIVE AGREEMENT FOR FY 2024-25 FOR CLEANING SUPPLIES, EQUIPMENT AND CUSTODIAL RELATED SUPPLIES, SERVICES, AND SOLUTIONS IN A NOT TO EXCEED AMOUNT OF SIXTY-SEVEN THOUSAND, AND TWO HUNDRED DOLLARS (\$67,200); AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The Procurement Department is bringing forth this request to City Commission on behalf of all City Departments to make purchases throughout the fiscal year in order to provide all core services as approved by each Departmental budget.

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. HD Supply Facilities Maintenance LTD, through Omnia Partners contract number 22-07, allows the City to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through HD Supply Facilities Maintenance LTD as described below, through contract number 22-07 for \$67,200.00. The expenditures for the purchases through this contract are budgeted by each department. This resolution is being brought to the Commission because the total citywide expenditures as budgeted by each Department exceed the City Manager’s threshold of \$50,000 for purchases with one (1) vendor Citywide during one (1) fiscal year.

Background:

The Procurement Department is bringing forth this request to City Commission on behalf of all City Departments to make purchases throughout the fiscal year in order to provide all core services as approved by each Departmental budget. Upon approval by the City Commission, authorized City staff to procure and make purchases on-line. Some of the purchases made by City staff include, but are not limited to, planned and unplanned purchases of paper towels, facial tissues, wipers, dispensing equipment, seat covers, brooms and dust pans, can liners and restroom cleaners.

Omnia Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. Omnia Partners have brought together the nation’s two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form Omnia Partners, Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

The initial term of the Omnia Partners HD Supply Facilities Maintenance LTD contract is from November 1, 2022 through October 31, 2025.

Current Situation:

This Agenda Item is taken to the City Commission in conjunction with four other items, see vendors in chart below. For FY 2024-2025, two vendors reflect an increase in their requested amount, while three vendors reflect a decrease. These requests do not encumber funds but are the City Commission’s approval to spend up to the requested amount with the specific vendor. Overall, between the five vendors, there is a small net decrease between the FY 2023-2024 requested amount and the FY 2024-2025 requested amount, please see chart below.

Vendor Name	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Amazon	\$169,350.00	\$191,275.00	\$237,350.00	\$288,750.00
Grainger	\$105,100.00	\$105,300.00	\$105,500.00	\$92,900.00
HD Supply	\$72,000.00	\$95,850.00	\$81,250.00	\$67,200.00

Home Depot	\$119,900.00	\$127,500.00	\$137,500.00	\$163,500.00
ODP	\$72,850.00	\$125,130.00	\$135,280.00	\$84,130.00
NET	\$539,200.00	\$645,055.00	\$696,880.00	\$696,480.00

The Procurement Department collects the requested expenditures from each department to come up with the total request for this fiscal year.

The following are the actual expenditures through vendor HD Supply Facilities Maintenance LTD as follows:

Fiscal Year	Amount Spent
FY 2021-2022	\$62,231.99
FY 2022-2023	\$48,962.09
FY 2023-2024	\$36,683.19 (as of 8/19/2024)

For FY 2024-2025 the following expenditures have been requested by Departments and are budgeted in each department budget for purchases through HD Supply Facilities Maintenance LTD – Contract Number 22-07:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2024-2025
Budget and Program Monitoring	\$0.00
City Attorney	\$0.00
City Clerk	\$0.00
City Commission	\$0.00
City Manager	\$0.00
Sustainable Development	\$6,000.00
Finance	\$0.00
Human Resources/Risk Manager	\$1,200.00
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$7,500.00
Innovation Technology	\$0.00
Parks, Recreation and Open Spaces (Various Divisions/Programs)	\$49,500.00
Police (Various Divisions/Programs)	\$1,000.00
Procurement	\$0.00
Public Works	\$0.00
Contingency for unanticipated purchases	\$2,000.00
TOTAL FOR FY 2024-2025	\$67,200.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the

best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers, and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public rules.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution

Exhibit 2 – HD Supply Omnia Partners Contract Number 22-07

Prepared By: Andrea Lues

Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval

Noemy Sandoval
Assistant City Manager