



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	September 17, 2018	Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other
		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>		1st Reading
					2nd Reading
	<input checked="" type="checkbox"/>		Public Hearing: <i>(Enter X in box)</i>		Yes
				No	Yes
				<input checked="" type="checkbox"/>	No
Funding Source:	Three Islands Safe Neighborhood District		Advertising Requirement: <i>(Enter X in box)</i>		Yes
					No
					<input checked="" type="checkbox"/>
Account Balance:	\$117,334		Quasi-Judicial: <i>(Enter X in box)</i>		Yes
					No
					<input checked="" type="checkbox"/>
Project Number :	TRAF1		RFP/RFQ/Bid Number:		RFP#2013-2014-006, Continuing Services Agreement
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>		
			Safety <input checked="" type="checkbox"/>		
			Quality <input checked="" type="checkbox"/>		
			Vibrant Appeal <input checked="" type="checkbox"/>		
	<input checked="" type="checkbox"/>				
Sponsor Name:	Nydia Rafols Sallaberry, Interim City Manager		Department: Police Department		Sonia Quiñones Chief of Police

Short Title:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE THREE ISLANDS SAFE NEIGHBORHOOD DISTRICT OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD FOR SURVEYING, ENGINEERING AND LANDSCAPE DESIGN SERVICES TO CRAVEN THOMPSON & ASSOCIATES FOR THE MASTER PLAN IMPROVEMENT PROJECT FOR A TOTAL COST NOT TO EXCEED EIGHTY TWO THOUSAND THREE HUNDRED AND SIXTY FIVE (\$82,115) DOLLARS, PURSUANT TO THE CONTINUING SERVICES AGREEMENT IN ACCORDANCE WITH RFP FY#2013-2014-006; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

In 2016, the Three Islands Safe Neighborhood District Advisory Board developed a master plan for the District. The District engaged A.D.A. Engineering Inc. to develop a Master Plan Report to provide planning solutions to improve the functionality and to beautify the guardhouses at the two entrances to the District (Exhibit 2). The Master Plan Report also included a strategy for calming traffic and addressing pedestrian safety at the crosswalks throughout the District.

The Master Plan Report recommended improvements to the guardhouses to include additional lighting, new paint, replacement of the automated gate arms, milling and resurfacing of the pavement, installing electric speed feedback signs in and out of the District and updating the surrounding landscaping.

As an element of the traffic calming portion of the plan, the traffic engineers suggested shared lane pavement markings with bicyclists and traffic bulb-outs designed to squeeze traffic lanes ultimately slowing traffic. The bulb-outs also have a dual purpose of beautifying the neighborhood by adding more green space.

The crosswalk improvements are planned for Three Islands Blvd. and Atlantic Shores Blvd., Three Islands Blvd. and Parkview Drive and Parkview Drive and Leslie Drive. The new crosswalks will have wider sidewalks to allow pedestrians to see around parked vehicles, shorten the amount of time pedestrians are exposed to vehicle traffic and increase the turn radius of vehicles to slow their speed down. The crosswalks will have enhanced warning lighting to alert oncoming vehicles that pedestrians are entering the crosswalk. Finally, electric speed feedback signs will be strategically placed throughout the District to alert drivers of their speed.

Current Situation:

The firm of Craven Thompson & Associates, Inc. (CTA) provided a proposal for professional surveying, civil engineering, and landscape architectural design services through our Continuing Service Contract FY 2013-2014-006, for the above referenced project (Exhibit 3).

These services will provide a design for the proposed improvements and identify the approximate cost to complete the project.

Fiscal Impact:

The fiscal impact for the surveying services will be \$17,645, civil engineering services will be \$39,560 and landscape architectural services will be \$24,910 for a total of \$82,115. The proposed schedule is to complete the design within 84 days. The very preliminary project cost estimate, provided in the Master Plan Report on May 10, 2016, was \$554,944. If the result of this bid process exceeds the estimate by 15%, CTA will redesign the project at no cost to the District.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Proposed Action:

Staff recommends the Three Islands Safe Neighborhood District Board of Directors approve the attached resolution accepting the proposal from Craven Thompson & Associates, Inc. to complete the professional surveying, civil engineering, and landscape architectural design services for a total cost of \$82,115, and authorizing the City Manager to execute all related documents.

Attachment(s):

- Exhibit #1 – Resolution
- Exhibit #2 – TISND Master Plan Report
- Exhibit #3 – Craven Thompson & Associates, Inc. Proposal

Prepared by:



Terence Thouez, Captain

Department Head Review:



Sonia Quinones, Chief of Police

Department Head Review:



Steve Parkinson, Director of Public Works

Department Review:



Jeanine Athias, Asst. Director

Department Review:

Andrea Lues, Procurement Director