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September 10, 2024 (Revised February 26, 2025)

SENT VIA E-MAIL
(mebbe@hallandalebeachfl.gov)

Manga Ebbe
Construction Program Manager
City of Hallandale Beach
630 NW 2nd Street
Hallandale Beach, FL 33009

**Subject: City of Hallandale Beach – Pump Station #14 Improvements – Civil Engineering – Additional Services Fee Proposal
RFP#FY2018-2019-012
CMA Proposal No. P21.175.02AS01R2**

Dear Mr. Ebbe:

Chen Moore and Associates (CMA) are pleased to submit the attached Agreement for Additional Professional Services and Scope of Services to additional, plans re-permitting services for the above referenced project located near the intersection of NW 10th Terrace and NW 1st Court, in Hallandale Beach, Florida.

PROJECT INTRODUCTION

CMA has been asked to remove the permanent stand-by generator from the previously designed and permitted construction documents for the Pump Station #14 Improvements Project as a result of limited space constraints related to HUD requirements. In order for the City to secure HUD funding for the project, the alternative will be to remove the standby generator and provide a receptacle for a portable generator. The revision to the plans will result in the need to submit for a permit revision through Broward County RED. The following proposal shall address the City's request.

PROJECT STAFFING

Our staff and team are ready and prepared to work on this project. CMA staff project roles shall be as follows:

Project Manager – Gregory Mendez, P.E.

Engineering Staff includes the following:

- Michael Buick, P.E., Project Engineer
- Arnaldo Roman, E.I., Associate Engineer
- Andres Aristazabal, Senior CAD Tech Manager
- Nancy Gonzalez – Permit Coordinator

Sub-consultants for this Project

- Electrical Engineering – Smith Engineering Consultants, Inc.

CIVIL SCOPE OF SERVICES

The additional civil-related scope of services that our firm shall provide as per our recent discussions, is as follows:

Task 9 – Government Permitting Revisions & Approvals– Consultant shall perform the following:

- Consultant shall prepare submittal packages and submit for government agency permit revisions with the appropriate calculations and back-up to the following agencies:
 - City of Hallandale Beach Public Works Department (as needed)
 - Broward County RED
- Consultant shall revise plans and coordinate permits resubmittals, as required for the requisite permit revisions.

Preliminary Schedule (Subject to coordination with the City)

• Revise Construction Documents and Submit for Permit Revisions	2 weeks
• Permitting & Approvals	8 weeks*
Total	10 weeks

*Note: Permitting durations shown above are estimated and may vary due to factors beyond CMA's control.

BASIS OF SCOPE

The basis for the above scope of services and associated fee(s) are based on the following:

- Project shall be completed in one phase.
- The Project is in the City of Hallandale Beach, Florida.
- Off-site improvements including water/sewer main extensions or replacements, building or structural improvements or other utility improvements of any kind beyond the project limits shall be deemed as an Additional Service item and is not included in this proposal.
- This proposal specifically excludes any structural engineering/design.
- This proposal assumes any required Maintenance of Traffic (MOT) plans/permits shall be the sole responsibility of the contractor
- No environmental exploration, engineering or permitting of any kind is included in this proposal.
- CMA does not anticipate the requirement for additional traffic analysis on this project. Should one become a permitting requirement, CMA shall provide a separate proposal for this work.
- All permitting fees shall be provided to CMA by the City.

INFORMATION TO BE PROVIDED BY CLIENT

Information to be provided by City includes the following:

- An official Notice to proceed (NTP) and work order from the City of Hallandale Beach.

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SCHEDULE AND FEES

Consultant shall schedule work upon receipt of signed approval and shall provide all services in accordance with our Professional Services Agreement for General Engineering Services (RFP# 2018-2019-012). The total lump sum fees for this project will be divided as follows:

<u>Task(s)</u>	<u>Task Description</u>	<u>Lump Sum Fees</u>	<u>Total Fees</u>
9	Government Permitting Revisions & Approvals	\$9,050.00	\$9,050.00
	SUB TOTAL	\$9,050.00	\$9,050.00
	<i>Reimbursables Allowance*</i>	<i>\$1,950.00</i>	<i>\$1,950.00</i>
	TOTAL	\$11,000.00	\$11,000.00

*Reimbursable expenses for mileage and report preparation have been included in the lump sum fees noted above. Additional reimbursable expenses requested by the Client outside of the items for the tasks above, shall be invoiced as defined in our Professional Services Agreement for General Engineering Services. This proposal is based on our understanding of the requirements for engineering services as itemized under the anticipated tasks listed above. Accordingly, we reserve the right to modify this proposal due to any changes in scope.

Should you have any questions, please do not hesitate to contact me at my office at +1 (786) 497-1500, Ext. 1125, my cell phone at +1 (305) 562-4789 or send me an electronic message at gmendez@chenmoore.com.

Respectfully submitted,

CHEN MOORE AND ASSOCIATES
Gregory Mendez, P.E.
Office Leader Miami / Principal Engineer

Cc: Jose L. Acosta, P.E., Chen Moore

Attachments: Exhibit B

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EXHIBIT B

AGREEMENT FOR PROFESSIONAL SERVICES - WORK AUTHORIZATION

CMA Project Name: **Pump Station #14 Improvements – Additional Services 01**
Client Name: **City of Hallandale Beach**
Client Contact: **Manga Ebbe – Construction Program Manager**
Client Address: **630 NW 2nd Street, Hallandale Beach, FL 33009**
Client Phone: **Office: (954) 457-3043**
Client E-mail: **mebbe@hallandalebeachfl.gov**

CMA Proposal No. **P21.175.02AS01R2**
Agreement Date: **September 10, 2024 (Rev.01 02/26/02)**

FEE: Base Scope for Civil Engineering - Lump Sum of **\$9,050.00 + \$1,950.00 (Reimbursables Allowance) = TOTAL of \$11,000.00**

RETAINER: **N/A**

Notice to Owner: The Owner of the easement upon which the pump station resides is the City of Hallandale beach

The undersigned agree to the attached General Conditions/Provisions which are incorporated and made a part of this Agreement. Any additional requested services will be addressed in a separate agreement.

CHEN MOORE AND ASSOCIATES, INC. (CONSULTANT)

Authorized Signature

Print Name/Title

Date

CITY OF HALLANDALE BEACH (CLIENT)

Authorized Signature

Print Name/Title

Date

PS#14 Improvements - AS01 - Proposal for Engineering Services Labor Expenses

Position	Name & (Company)	Hourly Rate					Task 9 - Permitting & Approvals								Total Labor Hours	Multiplied Costs				
			Hrs	\$	Hrs	\$	Hrs	\$	Hrs	\$	Hrs	\$	Hrs	\$						
	0	\$																		
Project Manager	Gregory Mendez, P.E. - Chen Moore and Associates	210.00	\$ -	\$ -	\$ -	\$ -	6	\$ 1,260.00	\$ -	\$ -	\$ -	\$ -	6	\$ 1,260.00						
Project Engineer	Michael Buick, P.E. - Chen Moore and Associates	125.00	\$ -	\$ -	\$ -	\$ -	13	\$ 1,625.00	\$ -	\$ -	\$ -	\$ -	13	\$ 1,625.00						
Associate Engineer	Arnaldo Roman, E.I. - Chen Moore and Associates	165.00	\$ -	\$ -	\$ -	\$ -	19	\$ 3,135.00	\$ -	\$ -	\$ -	\$ -	19	\$ 3,135.00						
Senior CADD Tech Manager	Andres Aristazabal - Chen Moore and Associates	135.00	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 0.00						
Permit Administrator	Nancy Gonzalez - Chen Moore and Associates	115.00	\$ -	\$ -	\$ -	\$ -	2	\$ 230.00	\$ -	\$ -	\$ -	\$ -	2	\$ 230.00						
Electrical Engineering	Larry Smith - Smith Engineering Consultants							\$ 2,800.00						\$ 2,800.00						
Sub-totals			0	\$ -	0	\$ -	0	\$ -	0	\$ -	40	\$ 9,050.00	0	\$ -	0	\$ -	0	\$ -	40	\$ 9,050.00

Multiplied Subtotal

Summary of Direct Expenses

Units	No. of	\$/Unit	Total
Air Travel		Coach class - from to	
Lodging (by days)		See Attached "Maximum Daily Lodging Rates"	
Car Rental (by days)		\$35.00/day	
Gas (for rental cars only)		\$1.25/gallon	
Food			
Breakfast		\$3.00 (when travel begins before 6 a.m. and extends beyond 8 a.m.)	
Lunch		\$6.00 (when travel begins before 12 noon and extends beyond 2 p.m.)	
Dinner		\$12.00 (when travel begins before 6 p.m. and extends beyond 8 p.m.)	
Mileage		\$0.29/mile (for use of personal vehicle)	
Total Labor and Direct Expenses = \$ -			\$ -

Notes 1.- For invoices billed on an hourly basis, receipts for all expenses must be submitted. Travel expenses must be accompanied by a statement explaining the purpose of the expense and the parties involved.

Summary of Reimbursable Expenses

Units	No. of	\$/Unit	Total
Reimbursables		For invoices where Permit Fees are billed, receipts must be submitted.	\$1,950.00
Test Holes Allowance	Time & Materials	\$1,014.42 per soft dig (this includes any MOT and Permit fees)	
IG of .25% (if applicable) = \$ -			
Reimbursable Expense & I.G.			\$1,950.00

Total of Labor, Direct Expenses, Reimbursable Expenses and I.G. \$11,000.00